Amy M. Poyner

Paralegal

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Overview

As a paralegal with the firm's Business Transactions and Real Estate groups, Amy Poyner provides comprehensive legal support for lawyers engaged in a broad range of complex business and commercial matters, including mergers and acquisitions, divestitures, contract negotiations and drafting, and business financing, as well as transactions involving real estate sales, exchanges, leases, acquisitions, construction and development, and financing.

Additionally, Amy serves as a paralegal manager for the firm's Oklahoma City office. In this role, she is responsible for overseeing and supporting paralegals who serve the firm's business and corporate, real estate, tax, employee benefits, healthcare, and intellectual property attorneys.

Amy began her legal career in 2003 after graduating with honors from the Legal Office Administration and Legal Assistant/Paralegal programs at City College in Moore, OK. Her prior career experience includes working as a paralegal and office manager for a boutique litigation firm for three years and as securities litigation paralegal for two Oklahoma City-based firms for 15 years.