

Amber Wacha

Paralegal

918.574.3091 | amber.wacha@mcafeetaft.com

Tulsa



Overview

As a paralegal for the firm's Labor & Employment Group, Amber Wacha provides comprehensive legal support to attorneys whose practices are focused primarily on the resolution of other workplace disputes in arbitration proceedings and in federal, state and appellate courts. Her responsibilities include conducting legal research and factual investigations, drafting and filing pleadings and motions, coordinating depositions and mediations, reviewing and organizing documents and exhibits, managing dockets, preparing for and attending trial, and assisting with post-trial and settlement work.

Amber holds an associate's degree in paralegal studies from Tulsa Community College and is a member of the National Association of Legal Assistants (NALA) and the paralegal division of the Tulsa County Bar Association.

Prior to joining McAfee & Taft, Amber worked as a legal assistant at two Tulsa-based law firms and as an office manager for two local medical practices.

Amber is also a notary public, holds a Title I Paraprofessional Credential, and is certified in OnCue trial presentation software as well as CPR/first aid.